

WWTP NFA Improvements
City of Conneaut
WPCLF Funded Project
August 2024



231837

CITY OF CONNEAUT OFFICIALS

ADMINISTRATION

Nicholas A. Sanford, City Manager
Joseph N. DiBell, Public Works Director
John P. Williams, Finance Director
John Lewis, Law Director

CITY COUNCIL

Terry Moisiso, Jr., President
Rick Gaugh, Ward 1
Chris Castrilla, Ward 2
Oakey Emery, Ward 3
Nic Church, Ward 4
Mariana Branch, Council at Large
Nick Perkoski, Council at Large
Jennifer Hoover, Clerk

ADVERTISEMENT FOR BIDS/PUBLIC NOTICE TO BIDDERS

Sealed bids will be received at the office of the City Manager, Conneaut City Hall, 294 Main Street, Conneaut, Ohio 44030 until 3:00 p.m. on August 30, 2024 and will be opened and read immediately thereafter for the

WWTP NFA IMPROVEMENTS

WPCLF FUNDED PROJECT

OPINION OF PROBABLE CONSTRUCTION COST: \$9,770,000.00

COMPLETION DATE: APRIL 3, 2026

The bid specifications, drawings, plan holders list, addenda, and other bid information (**but not the bid forms**) may be viewed and/or downloaded for free via the internet at <https://bids.ctconsultants.com>. The bidder shall be responsible to check for Addenda and obtain same from the web site.

Bids must be in accordance with drawings and specifications and on forms available from CT Consultants, Inc. at a non-refundable cost of Two Hundred (\$200.00) for hard copies **and \$45.00 for electronic files**. Documents may be ordered by registering and paying online at <https://bids.ctconsultants.com>. Please contact planroom@ctconsultants.com or call (440) 530-2395 if you encounter any problems viewing, registering or paying for the documents.

There will be a Non-Mandatory Pre-Bid Conference on August 22, 2024 at 10:00 a.m. at the Conneaut City Hall, 294 Main Street, Conneaut, Ohio 44030.

This project will be funded by the Water Pollution Control Loan Fund Program as administered by the Ohio Environmental Protection Agency and the Ohio Water Development Authority. The Contractor shall note that there are Disadvantaged Business Enterprise participation goals for this project.

This procurement is subject to the EPA policy on encouraging the participation of small business in rural areas (SBRAs).

Publish: *Star Beacon*
August 9, 2024
August 16, 2024

TABLE OF CONTENTS

	<u>Page No.</u>
Title Page	i
Officials Page	ii
Advertisement for Bids/Public Notice to Bidders	iii
Table of Contents	iv - vii
SECTION 1 <u>BID DOCUMENTS AND BID FORMS</u>	
Instructions to Bidders	BD.1 – BD.8
Prices to Include	BD.9 – BD.10
<u>**ALL BID FORMS SHALL BE COMPLETED AND SUBMITTED WITH BID**</u>	
Form of Non-Collusion Affidavit	BF.1
Corporate Resolution	BF.2
Proposed Subcontractors	BF.3
Experience Record	BF.4
Insurance Agent Affidavit	BF.5
Supplemental Bond Acknowledgement	BF.6
Bid Security	BF.7
Proposal Forms	BF.8 – BF.9
EEO Certification	BF.EPA.1
Debarment Form 5700-49	BF.EPA.2
MBE/WBE Data Sheet I	BF.EPA.3
SECTION 2 <u>CONTRACT FORMS</u>	
Notice of Award	CF.1
Contract and Certificates of Fiscal Officer & Legal Counsel	CF.2 – CF.3
Contract Bond, Certificates of Insurance & Worker's Comp.	CF.4
Delinquent Personal Property Statement	CF.5
Lobbying Affidavit	CF.6
Escrow Agreement for Contractor's Retainage	CF.7
Escrow Waiver	CF.8
Notice to Proceed	CF.9
MBE/WBE Form 1A – 6100-3 Proposed MBE/WBE Subcontractor*	CF.EPA.4 - CF.EPA.5
* To be signed by Bidder & Proposed Subcontractor – attach MBE/WBE Certificate	
MBE/WBE Form 1B – 6100-4 MBE/WBE Subcontractor List**	CF.EPA.6 - CF.EPA.7
** Summary of All Subcontractors to be signed by Bidder	
American Iron & Steel Acknowledgement	CF.EPA.8
Findings for Recovery & Notifications	N.1
SECTION 3 <u>GENERAL CONDITIONS, EJCDC No. C-700 (2007)</u>	1 – 68
SECTION 4 <u>SUPPLEMENTARY CONDITIONS</u>	SC.1 – SC.8

SECTION 5 SPECIFICATIONS

DIVISION 1 – GENERAL REQUIREMENTS

011000	SUMMARY
012500	SUBSTITUTION PROCEDURES
013000	ADMINISTRATIVE REQUIREMENTS
013216	CONSTRUCTION PROGRESS SCHEDULE
013300	SUBMITTAL PROCEDURES
014000	QUALITY REQUIREMENTS
014126	GENERAL REGULATIONS AND PERMITS
015000	TEMPORARY FACILITIES AND CONTROLS
016000	PRODUCE REQUIREMENTS
017000	EXECUTION AND CLOSEOUT REQUIREMENTS
017800	FINAL COMPLIANCE AND SUBMITTALS

DIVISION 3 - CONCRETE

030000	CONCRETE WORK
030000.02	EXPANSION AND CONSTRUCTION JOINTS
033100	CIP-BASE-SLAB – POST TENSIONED TANKS (2023-07-13)
034300	CIRCULAR-PRECAST-POST-TENSIONED TANKS

DIVISION 4 - MASONRY

040110	MASONRY CLEANING
042000	UNIT MASONRY
047200	CAST MASONRY STONE

DIVISION 5 - METALS

055000	METAL FABRICATIONS
055119	METAL GRATING STAIRS
055213	PIPE AND TUBE RAILING
055316	PLANK GRATING

DIVISION 6 - WOOD, PLASTICS, AND COMPOSITES

061053	MISCELLANEOUS ROUGH CARPENTRY
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DIVISION 7 - THERMAL AND MOISTURE PROTECTION

072100	THERMAL INSULATION
075323	EPDM ROOFING
076200	SHEET METAL FLASHING AND TRIM
079200	JOINT SEALANTS

DIVISION 8 - OPENINGS

081113 STEEL DOORS AND FRAMS
083323 OVERHEAD COILING DOORS
085113 ALUMINUM WINDOWS
087100 DOOR HARDWARD

DIVISION 9 - FINISHES

099113 EXTERIORPAINTING
099600 HIGH PERFORMANCE COATINGS (INTERIOR)
099635 CHEMICAL -RESISTANT COATINGS

DIVISION 10 - SPECIALTIES

101400 SIGNAGE

DIVISION 22 - PLUMBING

220500 BASIC PLUMBING MATERIALS AND METHODS
220519 METERS AND GAGES FOR PLUMBING PIPING
220523 VALVES FOR PLUMBING PIPING
220529 HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT
220553 IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT
220719 PLUMBING PIPING INSULATION
221116 DOMESTIC WATER PIPING
221316 STORM, SANITARY WASTE AND VENT PIPING
224210 PLUMBING SPECIALTIES

DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)

230512 BASIC HVAC MATERIALS AND METHODS
230553 IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT
230593 TESTING, ADJUSTING, AND BALANCING
230713 HVAC DUCT INSULATION
230719 HVAC PIPING INSULATION
232113 HYDRONIC PIPING
233113 METAL DUCTS
233300 DUCT ACCESSORIES
233423 POWER VENTILATORS
233713 DIFFUSERS, REGISTERS AND GRILLES
237423 DIRECT-FIRED MAKE-UP AIR UNITS
238126 SPLIT-SYSTEM AIR-CONDITIONIING UNITS

DIVISION 26 - ELECTRICAL

260000 ELECTRICAL GENERAL PROVISIONS
260500 BASIC MATERIALS & METHODS

262400 SERVICE & DISTRIBUTION
 262419 MOTOR CONTROL CENTERS
 263200 STANDBY ELECTRICAL GENERATOR SYSTEM

DIVISION 31 - EARTHWORK

310000 EARTHWORK
 335100 NATURAL GAS DISTRIBUTION

DIVISION 40 – PROCESS INTEGRATION

400507 HANGERS AND SUPPORTS FOR PROCESS PIPING
 400519 DUCTILE IRON PROCESS PIPE
 400551 COMMON REQUIREMENTS FOR PROCESS VALVES
 400553 IDENTIFICATION FOR PROCESS PIPING
 400557 ACTUATORS FOR PROCESS VALVES AND GATES
 400562 PLUG VALVES
 400565.23 SWING CHECK VALVES
 400593 COMMON MOTOR REQUIREMENTS FOR PROCESS EQUIPMENT
 407000 FIELD MOUNTED INSTRUMENTS

DIVISION 43 - PROCESS GAS AND LIQUID HANDLING, PURIFICATION AND STORAGE EQUIPMENT

432110 PROGRESSIVE CAVITY PUMPS_MIS
 432359 SCREW PUMPS
 432513 SUBMERSIBLE PUMPS

DIVISION 46 - WATER AND WASTEWATER EQUIPMENT

461211 SHAFTLESS CONVEYOR
 463333 POLYMER SYSTEM_MIS
 464321 CIRCULAR CLARIFIER EQUIPMENT
 466656 OPEN CHANNEL LOW-PRESSURE-HIGH-INTENSITY ULTRAVIOLET TREATMENT EQUIPMENT
 467627 MULTI DISC CREW PRESS

Page No.

SECTION 6 SPECIFIC PROJECT REQUIREMENTS

SR.1 – S.R.2

SECTION 7 SPECIAL REQUIREMENTS – EPA

WPCLF & WSRLA Projects
 MBE/WBE Utilization

SR.EPA.1 – 5

SR. EPA.6 –

SR.EPA.17

SR.EPA.18

Violating Facilities

SBRA	SR.EPA.19
WPCLF Local Protest Procedure	SR.EPA.20
Continuous Treatment Provisions	SR.EPA.21
WPCLF/WSRLA Payments	SR.EPA.22
WPCLF/WSRLA Contract Change Order	SR.EPA.23 –
	SR.EPA.24
Buy American Requirements for Iron and Steel Products	SR.EPA.25 –
	SR.EPA.57
Prohibition on Telecommunications and Video Surveillance	SR.EPA.58

SECTION 8 PREVAILING WAGE RATES

Davis-Bacon Wage Rate Requirements	DB.1 – DB.10
Payroll Form, Fringe Benefit Statement & Employee Notification	DB.11 – DB.19
Wage Determinations for both Building & Heavy/Highway	DB.20
Davis-Bacon Prevailing Wage Schedule	

SECTION 9 APPENDIX

Conneaut WWTP No Feasible Alternatives (NFA) Analysis	
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SECTION 1
BID DOCUMENTS

INSTRUCTIONS TO BIDDERS

PART 1 GENERAL

- 1.1 Sealed bids shall be received by the Owner at the location specified and until the time and date specified in the Advertisement for Bids/Public Notice to Bidders.
- 1.2 Each bid shall contain the full name and address of each person or company interested in said bid. If no other person be so interested, the Bidder shall distinctly so state the fact.
- 1.3 Bid forms must be completed in ink or by typewriter. Any corrections to the bid forms prior to submission must be initialed by the person signing the bid. Failure to submit any bid form(s) or other required document(s) may be cause for rejection of the bidder's bid at the sole discretion of the Owner.
- 1.4 Bids by Corporations must be executed in the corporate name by the President, Vice President, or other officer accompanied by evidence of authority to sign and the corporate seal must be affixed and attested by the Secretary on the Corporate Resolution form.
- 1.5 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature.
- 1.6 All names must be typed or printed below the signature.
- 1.7 The bid shall contain an acknowledgment of receipt of all Addenda.
- 1.8 If a Bidder wishes to withdraw their bid prior to the opening of bids, they shall state their purpose in writing to the Owner before the time fixed for the opening, and when reached it shall be handed to them unread.
- 1.9 After the opening of bids, no Bidder may withdraw their bid for a period of 150 days.

PART 2 EXAMINATION OF CONTRACT DOCUMENTS AND SITE

- 2.1 Before submitting a bid, each Bidder must
 - A. Examine the Contract Documents thoroughly.
 - B. Visit the site to familiarize themselves with local conditions that may in any manner affect cost, progress, or performance of the work.
 - C. Familiarize themselves with Federal, State, and local laws, ordinances, rules, and regulations that may in any manner affect cost, progress, or performance of the work.
 - D. Study and carefully correlate Bidder's observations with the Contract Documents.

- 2.2 Reference is made to the Specific Project Requirements for the identification of any reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the work which have been relied upon by the Engineer in preparing the drawings and specifications. Owner will make copies of such reports available to any Bidder requesting them if not made available with the bid documents. These reports are not guaranteed as to accuracy or completeness; nor are they part of the Contract Documents. Before submitting their bid each Bidder will, at their own expense, make such additional investigations and tests as the Bidder may deem necessary to determine their bid for performance of the work in accordance with the time, price and other terms and conditions of the Contract Documents.
- 2.3 Upon request, the Owner will provide each Bidder access to the site to conduct such reasonable investigations and tests as each Bidder deems necessary for submission for their bid.
- 2.4 The lands upon which the work is to be performed, rights-of-way for access thereto, and other lands designated for use by Bidder in performing the work are identified on the Drawings.
- 2.5 The submission of a bid will constitute an incontrovertible representation by the Bidder that they have complied with every requirement of this section and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the work.

PART 3 ESTIMATED QUANTITIES

- 3.1 In Unit Price Contracts, the quantities of the work itemized in the bid are approximate only and the bidders are hereby notified that the estimated quantities made by the Engineer are merely for the guidance of the Owner in comparing on a uniform basis all bids received for the work.
- 3.2 The contract quantities, where itemized, are based on plan horizontal and vertical dimensions unless otherwise specified. It is the Contractor's responsibility to verify and determine actual quantities of materials such as pipe, pavement, subgrade, etc. in their ordering materials.
- 3.3 Payments, except for lump sum contracts and except for lump sum items in unit price contracts, will be made to the Contractor only for the actual quantities of work performed or materials furnished in accordance with the plans and specifications.
- 3.4 The successful Bidder will be required to furnish the Owner with a complete breakdown of the lump sum bid items, to the satisfaction of the Engineer/Architect, before signing the Contract documents.

PART 4 CONTRACTOR'S QUALIFICATION

- 4.1 Bidder shall provide detailed information relating to similar projects completed within the past 5 years which demonstrates the bidder's capability, responsibility, experience, skill, and financial standing to undertake this type of project and shall include a list of all projects currently under construction including status and contact person.
- 4.2 Bidder shall own, have rental or lease agreements for, or otherwise have readily available any and all equipment and tools necessary for proper execution of the work. The Owner reserves the right to request lists of equipment or tools available for the project including sources.
- 4.3 Bidder shall provide pertinent information to the Owner relative to any pending suits or outstanding liens. If no information is provided by the Bidder, the Owner shall assume that any such suits or liens do not exist.
- 4.4 The Owner may require similar information on any or all subcontractors proposed by the Bidder.
- 4.5 Bids of corporations not chartered in the state in which the work will take place must be accompanied by proper certification that the corporation is authorized to do business in that state.

PART 5 SUBCONTRACTORS

- 5.1 The Bidder shall state on the appropriate bid form the names of all Subcontractors, Sub Consultants and other professional service providers proposed and the items of work they are to be assigned. All work not assigned to a Subcontractor shall be assumed by the Owner to be performed by the Bidder.
- 5.2 The Owner reserves the right to approve all subcontractors proposed by the Bidder. If the Owner, after due investigation, rejects the use of a proposed subcontractor, the apparent successful Bidder may either submit an acceptable substitution without increase in bid price or decline substitution and withdraw their bid without sacrificing their bid security. Any listed subcontractor to whom the Owner does not make written objection prior to award of contract, shall be deemed acceptable to the Owner.
- 5.3 Requests for changes of Subcontractor by the Bidder after the award shall be subject to the Owner's approval and shall not change the contract bid prices.
- 5.4 No contractor shall be required to employ any Subcontractor, person or organization against whom they have reasonable objection.

PART 6 BID REVIEW BY OWNER

- 6.1 The Owner reserves the right to reject any and all bids, to waive as an informality any and all irregularities, and to disregard all nonconforming, nonresponsive or conditional bids.

- 6.2 All extensions and totals of unit prices and quantities submitted as part of the bid shall be considered informal until verified by the Owner. All bids must be made on the forms contained herein and the bid prices must be written therein, in figures only. Unit prices shall be separately written for "Unit Price Labor," "Unit Price Material," and "Total Unit Price" for each item listed. Should an error in addition and/or multiplication be determined while checking the Contractor's math and verifying their total bid, the "Unit Price Labor" and the "Unit Price Material" figures shall govern in determining the correct "Total Unit Price" and the correct "Item Total."
- 6.3 Each bidder must bid on all Items, Alternates, Deductions, and Additions contained in the Bidding Forms. All bids not in conformity with this notice may be considered non-responsive and may be rejected.
- 6.4 More than one bid for the same work from an individual or entity under the same of different names will not be considered. Reasonable grounds for believing that any bidder has an interest in more than one bid for the work may be cause for disqualification of that bidder and the rejection of all bids in which the bidder has an interest. A subcontractor or supplier is not a bidder, and may submit prices to multiple bidders.
- 6.5 In evaluating bids, the Owner may consider:
- A. The qualifications and experience of the Bidder, proposed subcontractors, and principal material suppliers as outlined in the plans and specifications.
 - B. Financial ability and soundness of the Bidder and proposed subcontractors.
 - C. Completeness of all bid forms and bid requirements.
 - D. Alternates and unit prices requested in the Bid Forms.
 - E. Unit prices or schedules of values that are or appear to be unbalanced.
 - F. Previous contractual experience with the Owner.
 - G. Whether or not the bid package complies with the prescribed requirements.
 - H. The proposed completion date, if applicable.
 - I. Any other matter allowed by law or local ordinance or resolution.
- 6.6 Owner may conduct further investigations as they deem necessary to assist in the evaluation of any bid and to establish the responsibility, qualifications, and financial ability of the Bidder, proposed Subcontractors, and other persons and organizations to do the work in accordance with the Contract Documents to Owner's satisfaction within the prescribed time.
- 6.7 Owner reserves the right to reject the bid of any Bidder who does not pass any such evaluation to Owner's satisfaction.

- 6.8 The Contract award shall be based on the lowest and best bid or lowest responsive and responsible bid (as applicable for the public contracting agency receiving bids) for the base bid and selected alternate items (if any) for this project.

PART 7 BID SECURITY

- 7.1 Each bid must be accompanied by a certified or cashier's check in the amount of 10% of the amount bid, an irrevocable letter of credit in the amount of 10% of the amount bid or an original bond in the amount of 100% of the amount bid per ORC 153.54 and 153.571. The certified or cashier's check, or irrevocable letter of credit shall be from a financial institution authorized to transact business in the State of Ohio and acceptable to the Owner. The bond shall be underwritten by a Surety Company authorized to transact business in the State of Ohio having an Ohio agent and listed on the most current Department of the Treasury Circular 570, "Surety Companies Acceptable on Federal Bonds." The bond shall be a "Bid Guarantee and Contract Bond" ("rollover bond") per O.R.C. sections 153.54 and 153.571 submitted for the full amount of the bid **including all alternates**, if any.

If bid security is made by bond, the Bidder and their Surety shall sign the Supplemental Bond Acknowledgement form and submit with their bid.

- 7.2 The certified or cashier's check, irrevocable letter of credit, or bond shall be made payable to the Owner and shall serve as a guarantee that in the event the bid is accepted and a contract is awarded to the successful Bidder, the contract will be executed by the bidder including any certifications, certificates or additional bonds required by the contract.
- 7.3 Failure on the part of the successful Bidder to execute the contract documents will cause the certified or cashier's check, irrevocable letter of credit, or bond to be forfeited to the Owner as damages.
- A. If the Owner awards the contract without rebidding, the Bidder (and the Surety on their bond if a bond was submitted) shall be liable to the Owner for a penal sum not to exceed the difference between the low bid and the next lowest bidder or 10% of the amount of the bid, whichever is less.
- B. If the Owner does not award the Contract to the next lowest Bidder, but resubmits the project for bidding; the Bidder (and the Surety on their bond if a bond was submitted) shall be liable to the Owner for a penal sum not to exceed the costs in connection with the resubmission of bids or 10% of the amount of the bid, whichever is less.
- 7.4 Checks or letters of credit for bid security of all bidders will be returned in the manner and timeframe stipulated in the Ohio Revised Code.

PART 8 CONTRACT BOND

- 8.1 As security for faithful performance and payment of all obligations under the Contract, the Owner shall require and the successful Bidder shall furnish either:
- A. *If submitted as Bid Security at time of bid:* "Bid Guarantee and Contract Bond" (AKA "rollover bond") per O.R.C. sections 153.54 and 153.571.
 - B. *If a cashier's check or irrevocable letter of credit is submitted as Bid Security at time of bid:* Contract Bond per Ohio Revised Code Sections 153.54 and 153.57, in the amount of 100% of the Contract Price. The Contractor and their Surety shall sign the Supplemental Bond Acknowledgement form and submit with the Contract forms
- 8.2 The bond shall be underwritten by a Surety Company authorized to transact business in the State of Ohio having an Ohio agent and listed on the most current Department of the Treasury Circular 570, "Surety Companies Acceptable on Federal Bonds."
- 8.3 The contract bond shall cover correction of the work for the period stated in the specifications and the correction period shall start upon Final Acceptance of the entire project and final payment by the Owner.
- 8.4 Nothing in the performance of the Engineer's service to the Owner in connection with this project shall in any way imply any undertaking for the benefit of the successful Bidder, its subcontractor(s), or the surety of any of them.

PART 9 AWARD AND EXECUTION OF CONTRACT

- 9.1 After the Owner's legislative body awards the project, the successful bidder will receive the unsigned contract documents. Within 10 days after their receipt, the successful Bidder shall sign and deliver to the Owner said contract documents including any certifications, certificates, or additional bonds required by the contract.
- 9.2 The Owner shall execute the Contract within 150 days after the day of the bid opening. When necessary and by mutual consent between the Owner and the Successful Bidder, this 150-day period may be extended.
- 9.3 The date of the Owner's signature on the Contract Agreement shall be the effective contract date.
- 9.4 The Owner shall execute and deliver to the successful Bidder one set of fully executed contract documents.

PART 10 INSURANCE

- 10.1 Verification of limits for public liability, property damage, automobile, Worker's Compensation, or any other insurance required by the provisions of this Contract must be submitted to the Owner prior to execution of the Contract.

- 10.2 All insurance shall be endorsed so that it cannot be cancelled for non-payment of premium for 10 days or cancelled or non-renewed for any other reason in less than 30 days after a written notice of such proposed action by the insurer is given to the Owner. The cancellation clause on the Certificate(s) of Insurance shall read as specified in the Supplementary Conditions and failure to submit an insurance certificate and/or policy endorsement verifying same shall be reason for the Owner to consider the Contractor non-responsive in complying with the requirements for contract execution and may be cause for forfeiture of the Bid Security to Owner.
- 10.3 The Insurer's affording coverage shall be authorized to transact business in the State of Ohio and be listed on the most current Ohio Department of Insurance list of Ohio Licensed Companies.
- 10.4 The Contractor's Liability Insurance policy(s) shall be endorsed such that limits are on a Per Project basis.
- 10.5 The Contractor shall also provide an Owner's and Contractor's Protective Policy.

PART 11 NON-COLLUSION AFFIDAVIT

- 11.1 Collusion between bidders will be cause for rejection of affected bids and may be cause for rejection of all bids. Multiple bids submitted by one bidder under the same name or different names, whether as an individual, firm, partnership, corporation, profit or non-profit, affiliate, or association will be cause for rejection of bids. A subcontractor is not a bidder, and may submit prices to multiple bidders.
- 11.2 All bidders shall submit an affidavit that their bid is genuine and not collusive or sham; that such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other bidder or person shall refrain from bidding; that such bidder has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Owner or any person or persons interested in the proposed contract; that such bidder is the only party (or parties) who has an interest with the bidder in the profits of any contract which may result from the herein contained proposal; that no individual affiliated with the Owner, including but not limited to the head of any department, any employee, or any other official or officer of the Owner, is or will be directly or indirectly interested in this bid, and/or the profits from this bid if successful; that no individual affiliated with the Owner, including but not limited to the head of any department, any employee, or any other official or officer of the Owner, has or will receive anything of value as a result of the submission of this bid or its award; that no individual affiliated with the Owner, including but not limited to the head of any department, any employee, or any other official or officer of the Owner, has been solicited to provide assistance and/or provided assistance to the bidder which might give the bidder a competitive advantage or circumvent the competitive bidding process; and that all statements contained in said proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto to any association or to any member or

agent thereof.

- 11.3 Each bid must be accompanied by a completed Noncollusion Affidavit provided within the contract documents.
- 11.4 Where there is reason to believe collusion or combination among bidders exists, the Owner reserves the right to reject the bid of those concerned.

PART 12 DELINQUENT PERSONAL PROPERTY STATEMENT

- 12.1 Included with the contract documents is a Delinquent Personal Property Statement to be filled out by the successful Bidder.
- 12.2 The statement shall be sent to both the County Auditor and the County Treasurer. A signed copy shall remain in the contract documents as well.

PART 13 ORIGINAL DOCUMENTS

- 13.1 All bid forms, contract forms, bonds and any other bid documents or contract documents requiring signatures shall be submitted with original signatures. No photo copies or faxed copies of signed documents shall be accepted.

PART 14 ADDENDA

- 14.1 The bidder shall be responsible to obtain Addenda from the web at <https://bids.ctconsultants.com>.

END OF SECTION 10/31/23

PRICES TO INCLUDE

PART 1 - GENERAL

All work shown on the plans or required in the specifications shall be included in the amount bid. The amount bid shall include, but is not limited to, the following:

- 1.1 All labor, materials, tools, equipment, and transportation necessary for the proper execution of the work in accordance with the Contract Documents.
- 1.2 All assistance required by the Engineer to verify compliance with the Contract Documents, including measurements for final pay quantities.
- 1.3 Project coordination and scheduling.
- 1.4 A detailed breakdown of lump-sum bid items as requested by the Engineer.
- 1.5 All provisions necessary to protect workers, the general public, and property along the work in accordance with the Contract Documents and OSHA requirements.
- 1.6 Record drawings.
- 1.7 Mobilization.
- 1.8 Reimbursement to Owner for costs for re-inspection or re-testing of any work not installed in compliance with the Contract Documents.
- 1.9 All provisions included as described or implied in this Prices to Include Section for each Bid Item listed.
- 1.10 Material testing.
- 1.11 Preconstruction video documentation.
- 1.12 Bonds, insurances and/or endorsements required to fully comply with and adhere to the Contract specifications.
- 1.13 Completion and execution of all work shown, specified, or implied regardless of specific mention of such work in this section herein. Costs for all work items not specifically mentioned herein shall be included in the related item's bid.

PART 2 - ITEMS

2.1 BID ITEM 1 - GENERAL

The lump sum price bid shall include all work not specifically included under other bid items and alternate items. Payment will be made in accordance with an approved schedule of values and agreed-upon percent of completion of the scheduled work.

2.2 BID ITEM 2 – EXISTING CLARIFIERS MECHANISM REPLACEMENT

The lump sum bid price shall include furnishing of all labor, equipment, and materials necessary for the proper completion of all work associated with the replacement of mechanisms in the existing clarifiers. This includes, but is not limited to, the removal and disposal of existing mechanisms, installation of new mechanisms, all necessary fittings and connections, testing and commissioning of new installations, and all incidental work required to ensure the proper functioning of the clarifiers as specified, shown on the Contract Drawings, or required for the proper completion of the work.

Payment will be made in accordance with an approved schedule of values and agreed percent of completion of the scheduled work.

2.3 ALTERNATE ITEM A1 – SLUDGE DEWATERING BUILDING

The lump sum bid price shall include furnishing of all labor, equipment, and materials necessary for the proper completion of all work associated with upgrades to the sludge dewatering building. This bid item shall include all demolition and disposal of excess materials, accessory and appurtenant materials; all proposed pavement site work, utility work and coordination, earthwork, tools, material, labor, and equipment necessary to complete the work as specified, shown on the Contract Drawings, or required for the proper completion of the work.

Payment will be made in accordance with an approved schedule of values and agreed percent of completion of the scheduled work.

2.4 ALLOWANCE ITEM A2 – ENGINEERED FILL FOR SLUDGE DEWATERING BUILDING FOUNDATION

The allowance shall cover the cost of providing engineered fill for the foundation of the sludge dewatering building if fill material is encountered during excavation. This includes the furnishing, placement, and compaction of engineered fill material as required by the project specifications and Contract Drawings. If loose granular soils are found, this allowance item is not needed.

Payment will be made based on actual quantities of engineered fill placed, verified by the Engineer, and invoiced at the unit price established in the Contract.